

國立成功大學博碩士學位論文格式規範

NCKU Guidelines for the Format of Theses and Dissertations

102.5.14 101學年度第2次教務會議通過

Approved at the 2nd meeting of the Academic Affairs Council in the 2013-14 academic year on May 14, 2013

105.12.15 105學年度第2次教務會議修正通過

Revised and approved at the 2nd meeting of the Academic Affairs Council in the 2016-17 academic year on Dec. 15, 2016

108.12.11 108學年度第1次教務會議修正通過

Revised and approved at the 2nd meeting of the Academic Affairs Council in the 2019-20 academic year on Dec. 11, 2019

一、論文封面及內頁紙張規格：寬21公分，長29.6公分（即A4尺寸）80磅模造紙。

1. Specifications for cover and inside pages: Simili paper 80gsm, 21cm in width and 29.6cm in length (i.e., A4 size).

二、封面邊界：

直式：上23mm、下30mm、左20mm、右20mm。

橫式：上37mm、下32mm、左28mm、右20mm。

2. Margins of cover page:

Vertical form: top 23mm, bottom 30mm, left 20mm, right 20mm.

Horizontal form: top 37mm, bottom 32mm, left 28mm, right 20mm.

三、封面顏色：由學校統一規定。

3. Color for the cover: As designated by NCKU.

四、封面書寫：1.校名 2.系（所、學位學程）別 3.論文名稱 4.題目中、英名稱 5.研究生姓名 6.指導教授姓名 7.年、月(學位考試通過日期)。

4. Elements of the outside front cover:

(1) University name

(2) Department/institute/program name

(3) Paper title

(4) Chinese title and English title

(5) Author's name

(6) Advisor's name

(7) Date of completion of degree exam

五、論文第二頁裝訂學位考試合格證明，請考試委員、指導教授、系（所、學位學程）主管簽名。

5. A copy of the certificate for completion of degree exam bearing signatures of advisor, exam committee members, and department chair (director of institute/program) shall be bound as the second page of the thesis/dissertation.

六、內頁邊界：上23mm、下35mm（含頁碼）、左30mm、右25mm。

6. Margins of inside pages: top 23mm, bottom 35mm (including page number), left 30mm, right 25mm.

七、 論文內容次序：(一)考試合格證明 (二)中英文摘要(論文以中文撰寫者須附英文延伸摘要)
(三)誌謝 (四)目錄 (五)表目錄 (六)圖目錄 (七)符號 (八)主文 (九)參考文獻 (十)附錄。

參考文獻書寫注意事項：

(一) 文學院之中文文獻依分類及年代順序排列。其他學院所之文獻依英文姓氏第一個字母
(或中文姓氏第一個字筆劃)及年代順序排列。

(二) 期刊文獻之書寫依序為：姓名、文章名稱、期刊名、卷別、期別、頁別、年代。

(三) 書寫之文獻依序為：姓名、書名、出版商名、出版地、頁別、年代。

7. Major sections of the manuscripts shall be placed in the order listed as follows:

(1) A copy of the certificate for completion of degree exam

(2) Abstracts (in Chinese and English)

(3) Acknowledgement

(4) Table of contents

(5) List of tables

(6) List of figures

(7) List of symbols

(8) Text

(9) List of works cited/references/bibliography

(10) Appendices

Notes for arrangement of entries in the list of works cited:

(1) Arrange Chinese entries by classification and year of publication in theses and dissertations submitted by students from the College of Liberal Arts. Arrange English entries in alphabetical order by the author's last name, using the letter-by-letter system (or the strokes of the family name of Chinese authors, in case of Chinese entries) and also in chronological order in theses and dissertations submitted by students from other colleges.

(2) Items of a cited journal listed in order: author's name, title of the article, name of the journal, volume, issue, pages, and year of publication.

(3) Items of a cited book listed in order: author's name, title of the book, publisher, place of publication, pages, and year of publication.

八、 書背印註校名、系(所、學位學程)別、題目、作者姓名、學年度(學位考試通過學年度)。

8. The cover spine should bear school name, name of department/institute/program, paper title, author's name, and academic year (i.e., year of completion of degree exam).

九、 學位論文規格如下：

(一)博士班：均為精裝本，封面顏色為黑色，字體為白色。

(二)碩士班：均為平裝本上光膜，封面顏色為橘黃色(參考色號CMYK:C0,M40,Y80,K0 或 RGB:R247,G181,B115)，字體為黑色。

9. Specifications of theses and dissertations submitted for degrees:

(1) Doctoral degrees:

All copies are bound in hardcover with a black cover. The outside front cover shall bear letters/characters in white.

(2) Master's degrees:

All copies are bound in paperback with a gloss-laminated orange-yellow cover (color value reference—CMYK: C0, M40, Y80, K0, or RGB: R247, G181, B115). The outside front cover shall bear letters/characters in black.

十、本規範經教務會議通過後實施，修正時亦同。

10. These guidelines shall be approved by the Academic Affairs Council before taking effect. Amendments shall be processed accordingly.

備註:

Remarks:

- 一、依據94學年第1次教務會議決議：為配合本校逐漸邁向國際化，自94學年度起博碩士論文其題目名稱須中英文並列、摘要部份若為中文須加附英文摘要。
 1. According to a resolution passed at the first meeting of the Academic Affairs Council in the 2005-06 academic year, in line with its gradual internationalization, NCKU shall require that the title of a thesis or dissertation should be presented in both Chinese and English on the outside front cover and that an English abstract should be provided if the abstract is written in Chinese, starting from the 2005-06 academic year.
- 二、依據98學年度第1次教務會議決議：現階段博士論文以英文撰寫為原則，摘要或summary以中文撰寫；碩士論文以中文撰寫為原則，摘要或summary以英文撰寫。未來預計博士論文3~5年內達成以英文撰寫；10年內達成碩士論文以英文撰寫之目標。
 2. According to a resolution passed at the first meeting of the Academic Affairs Council in the 2009-10 academic year, though not currently required, ideally a dissertation should be written in English with a Chinese abstract or summary, while a thesis should be written in Chinese with an English abstract or summary. NCKU is scheduled to require that dissertations be written in English within the following three to five years and that theses should be written in English within the following 10 years.
- 三、依據101學年第2次教務會議決議：自102學年度開始，以中文撰寫之博碩士論文應加附800至1200字之英文延伸摘要，延伸摘要格式詳附件。
 3. According to a resolution passed at the second meeting of the Academic Affairs Council in the 2012-13 academic year, starting from the 2013-14 academic year, a thesis or dissertation written in Chinese shall include an English extended abstract of 800 to 1,200 words (see the attachment for the format of an extended abstract).
- 四、學位論文二本，送本校圖書館及國家圖書館各乙本，國家圖書館部分由系(所、學位學程)辦公室收齊後送交註冊組轉送。
 4. Two copies of the thesis/dissertation shall be submitted, with one to the NCKU Library, and another to the National Central Library, which shall be collected by the department (institute/program) office and sent to the Registrar's Division before submission.
- 五、研究生紙本論文如因欲提專利申請需暫緩公開，請填「國家圖書館博碩士學位論文送存本延後公開申請書」簽署後併同論文紙本繳交至系(所、學位學程)辦公室。
(<http://etds.lib.ncku.edu.tw/files/2015110001.pdf>)。

5. A graduate student who wants to delay the public release of the printed thesis/dissertation to apply for a patent is required to fill out the NCKU Application Form for Delayed Public Release of the Printed Thesis/Dissertation Submitted to the National Central Library (國家圖書館博碩士學位論文送存本【延後公開】申請書) available at <http://etds.lib.ncku.edu.tw/files/2015110001.pdf>. The completed form shall be submitted with the printed thesis/dissertation to the department (institute/program) office.

六、本校「研究生學位考試細則」第4條規定研究生申請碩士或博士學位考試期限第一學期至1月20日，第二學期至7月20日截止，請於本校「研究生學位考試網路申請作業」網頁提出學位考試申請(網址：<http://campus4.ncku.edu.tw/wwwmenu/program/mou/>)。

6. Article 4 of National Cheng Kung University Enforcement Rules for Doctoral and Master's Degree Examinations stipulates that applications for master's or doctoral degree examinations shall be submitted by January 20 in the fall semester and July 20 in the spring semester. Please log into the website of Online Application for Graduate Program Degree Exams at <http://campus4.ncku.edu.tw/wwwmenu/program/mou/> to submit an application for degree examinations.

七、研究生請依本校「數位化學位論文蒐集辦法」及「數位論文全文系統繳交流程」辦理轉檔、登入上傳論文及授權作業(網址：<http://etds.lib.ncku.edu.tw/main/index>)。

Graduate students shall log into the website of Electronic Theses and Dissertations Service at <http://etds.lib.ncku.edu.tw/main/index> to have their thesis/dissertation converted into the designated digital files and uploaded, and to complete related authorization according to the NCKU Regulations for Thesis and Dissertation Submission and the Guide to ETDs File Conversion and Service Workflow.

These regulations were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.